



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

Building Partnerships – Building Communities

March 25, 2016

Justin and Don Williams  
635 Tipton Road  
Ellensburg WA 98926

RE: Williams Boundary Line Adjustment,

Map Number	18-18-20051-0002	Parcel Number	954850
Map Number	18-18-20051-0003	Parcel Number	954851
Map Number	18-18-20020-0007	Parcel Number	609336

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A recorded survey displaying legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the attached Kittitas County Public Works and Kittitas County Fire Marshall comment memos for information regarding additional requirements.

If you have any further questions, please feel free to contact me at (509) 933-8274.

Sincerely,

Jeff Watson  
Staff Planner

CC via E-Mail to: [cruseandassoc@kvalley.com](mailto:cruseandassoc@kvalley.com)

BL-16-00001 Williams Master File @ \\Arda\teams\CDS\Projects\BLAs\BL 2016\BL-16-00001 Williams